# Minutes of the Kelbrook & Sough Neighbourhood Plan Steering Group

Meeting no 22 Date and time: 23rd September 2020 at 19.00.
Venue: Zoom Conference call

Attendees:
Debbie Richardson (Chair), Garry Wilson, Christine Wheatley, Alan Wheatley, Val Kimberley

Apologies
Matthew Kennedy, Paul Maskell, Isabel Wood, Andrew Oliver, Audrey Wilson,

22.1 The previous minutes were approved. Proposed by G. Wilson and seconded by V. Kimberley.

22.2 Actions from Minutes – see separate document on updated actions

22.3 Since we will be unable to meet in person for the foreseeable future, DR will present the photos through the Zoom share screen facility at the next meeting.

22.4 GW has made more progress on the Landscape Character Assessment and hopes to have this completed soon. He is writing up the details on history, trees and biodiversity.

22.5 It was agreed that a newsletter will be drafted to update the community of our progress and delays due to Covid19. However, it was not placed on the action list. This has been corrected and a newsletter will be produced before the next meeting ACTION 22.1 DR to draft a newsletter to be sent to all residents.

22.6 The work to updated the plan following the comments from Matthew Kennedy is significant and has begun. DR has not been able to work on this until 20th September due to other commitments. DR will investigate assistance from someone with planning expertise. ACTION 22.2 DR to contact planning consultants and get quotes to be reviewed by Parish Council

22.7 This meeting was conducted on Zoom which has more facilities than Skype. This will be used for future meetings.

22.8 There being no other business, the meeting was closed at 7.45pm.

Next Meeting – Wednesday 21st October at 7.00pm using Zoom.

D Richardson, Chair in absence of A Wilson, Secretary